



IQAC
ANNUAL REPORT
2018-19

GOVT. VICTORIA COLLEGE, PALAKKAD

INTRODUCTION

The academic year 2018-19 was a wonderful year in the history of IQAC of Govt. Victoria College. We have organized so many academic activities that pave the way to excellence we have conducted orientation programmes for teaching and non-teaching staff members and students. IQAC also conducted some interface programmes for students and teachers in broad areas related to environment, culture, social and political issues that satisfy the vision and mission of our college.

Vision

To provide quality education to the youth from all sections of society, especially the deprived and disadvantaged, and to mold them into responsible citizens capable of contributing to the Nation's progress - Enlightening Education for a Broader and Brighter Tomorrow

Mission

- To achieve overall development with a focus on knowledge, skills and the right social attitudes
- To equip the youth to lead the nation in its march towards self sufficiency and progress in all areas of human endeavor
- To develop capable, well educated and skilled citizens able to compete in a sustainable, diversified and knowledge-intensive international economy, and thus to meet the developmental goals of our country.
- To instil a sense of pride and a feeling of belonging in the mind of every individual
- Ensure women and the deprived find their feet in the mainstream

INTERNAL QUALITY ASSURANCE CELL

STRUCTURE

Members of IQAC

Dr. Safiya Beevi, A. Principal- Chairperson
Dr. C.V. Sreeranjit kumar, Dept. of Zoology- Coordinator, IQAC
Ms. Maya Nair, Vice Principal- Member
Dr. P.N Jayaraman., Dept. of Hindi. Member
Dr. Binu C Kuriyan, Dept. of Commerce- Member
Dr. Parvathy, Dept, of Economics- Member
Dr. John P.R. , Dept. of Chemistry- Member
Dr. Arun Kumar, Dept. of Political Science – Member
Mr. Thulasibhai, Senior Superintendent.
Mr. Ajas. Chairman. Students Union
Mr. N.N. Krishnadas, Ex-MP - Member
Mr. Shafi Parambil- MLA Palakkad- Member
Dr. M.N. Anuvardheen, Alumni - Member

ACADEMIC ACTIVITIES

At present we have 15 UG course, 11 PG courses and 5 Research centres. We have 29 programmes, all are following CBCSS under Semester system. We have 121 full time faculty members and 59 administrative staff.

ADMISSION

Admission process to UG and PG classes was done by the Centralized Admission Process of University of. The Centralized Admission Process (CAP), offers facility for online submission of single application for admission to various degree programmes in multiple colleges affiliated to the University. The online admission process enhances the number of applicants from various distant districts far away from Palakkad. It helped the college to extend its service to all over Kerala, and the competition also increases for getting admission in many of the subjects. It is evidenced by the demand ratio of applications to various degree programmes. In addition, in addition the CAP is a hassle-free process that is time saving, cost effective and ensures transparency in admission.

SIGNIFICANT CONTRIBUTIONS MADE BY IQAC

Implemented the Academic Calendar for Teaching, Learning and Evaluation along with co-curricular and sports activities.

- Systematically planned the organization of Lecture series, Invited lectures, National Seminars, Workshops, Quiz, Debates, Group discussions, Exhibition and Celebration of National Days of significance.
- Ensured the smooth functioning of the Research forum and continuously monitored the progress of the Research scholars and encouraged the faculty to take up consultancy in the field of expertise
- Conducted induction programmes for newly admitted students of UG and PG programmes to widen social responsibility, enhance scientific temper and personality development along with anti Ragging awareness campaign for senior and newly admitted students.
- Maintenance of Green protocol has been monitored in all programmes in the campus.

ACADEMIC SCHEDULE FOR THE YEAR 2018-19

Class	Date of Commencement of classes	First Internal Exam. (on or before)	Publication of results in the dept notice board	Second internal exam	Publication of results in the notice board	APC Expected to submit before	Consolidation and submission of internal marks	Commencement of University examination	END OF SEMESTER
UG Classes									
Ist Sem.	29/06/2018	06/08/2018	3/09/2018	31/10/2018	16/11/2018	18/12/2018	19/11/2018	04/01/2019	19/11/2018
IInd Sem.	21/11/2018	07/01/2019	14/1/2019	18/3/2019	25/03/2019	13/05/2019	28/03/2019	28/05/2019	30/03/2019
IIIrd Sem	01/06/2018	06/08/2018	3/09/2018	3/10/2018	10/10/2018	09/11/2018	22/10/2018	23/11/2018	31/10/2018
IVth Sem	01/11/2018	07/01/2019	14/1/2019	18/3/2019	25/03/2019	01/04/2019	28/03/2019	18/04/2019	30/03/2019
Vth Sem	01/06/2018	06/08/2018	03/9/2018	3/10/2018	10/10/2018	03/10/2018	22/10/2018	19/10/2018	25/10/2018
VIth Sem	26/10/2018	07/01/2019	14/1/2019	25/2/2019	07/03/2019	26/02/2019	11/03/2019	15/03/2019	14/03/2019
PG Classes									
Ist Sem.	18/07/2018	10/09/2018	17/9/2018	2/11/2018	12/11/2018	29/10/2018	14/11/2018	14/11/2018	28/11/2018
IInd Sem.	29/11/2018	04/02/2019	11/2/2019	10/6/2019	17/06/2018	01/07/2019	21/06/2018	16/07/2019	13/06/2019
IIIrd Sem	30/07/2018	24/09/2018	1/10/2018	19/11/2018	26/11/2018	20/11/2018	29/11/2018	07/12/2018	20/12/2018
IVth Sem	21/12/2018	04/02/2019	11/2/2019	10/6/2019	17/03/2019	03/06/2019	20/06/2019	20/06/2019	10/07/2019

Expected dates for College Union Election: 26/07/2018A-Zone Festival- 1st and 2nd week of December and Inter-zone festival –last week of January. Based on the dates of Zonal festivals, dates of internal exams may change, and that will be intimated in due course. (Dates of APC submission and internal mark uploading may be changed according to the notifications issued by the University)

All HODs and Academic coordinator must ensure that, the Academic schedule is strictly followed by all the Departments. Report must be countersigned by the Academic Coordinator (CCSS) and Principal. (Total No. of Working days expected- 194 Days)

RESULT ANALYSIS

This year a total of 750 students including 633 final year UG and 168 final year PG students were registered and appeared for University examination. Out of it, 442 UG students (75.17%) and 142 PG students (87.65%) were passed. The total pass percentage is estimated as 77.87%.

	I UG	II UG	IIIUG	I PG	II PG	PhD	TOTAL
NUMBER OF STUDENTS	632	652	633	174	168	34	2293
REGISTERED FOR FINAL EXAM			588		162		750
STUDENTS PASSED			442		142		584
PASS PERCENTAGE			75.17		87.65		77.87

RESEARCH

Govt. Victoria College has four research departments (Botany, Chemistry, Physics and Zoology) with 16 research guides. There are 34 Numbers of students were registered for Ph.D. under various universities.

SEMINARS CONDUCTED

AVISHKARASWATHANTHYAM
BASIC ECONOMETRIC TOOLS AND RESEARCH METHODOLOGY
DIASPORIC LIFE DEPICTED IN THE CONTEMPORARY HINDI LITERATURE
FORENSIC WITH LAW IS NEVER A FLAW
FOUR DAY NATIONAL WORKSHOP ON COMPUTATIONAL MATHEMATICS AND STATISTICS
INNOVATIVE SOFTWARE TECHNIQUES IN SOCIAL SCIENCES
ELECTROCHEMISTRY: FUNDAMENTALS TO APPLICATION
STRIPAKSHAVAYANA SAMSKRTASAHITIYANGALIL
COMPUTATIONAL MATHEMATICS AND STATISTICS
NEW TRENDS IN TAMIL FICTION

QUALITATIVE TECHNIQUES IN SOCIAL SCIENCE RESEARCH
QUANTITATIVE TECHNIQUES IN SOCIAL SCIENCE RESEARCH
RESEARCH METHODS IN ENGLISH STUDIES: A PRACTICAL APPROACH
RETHINK ON PLASTIC- SMALL STEP FOR BIG CHANGE
REVISITING SOUTH INDIAN STUDIES
SASTAJALAKAM ESSENTIAL SCIENCE AWARENESS WORKSHOP FOR HIGH SCHOOL STUDENTS
TECHNIQUES IN MOLECULAR BIOLOGY
THEORETICAL PHYSICS AND MATERIAL SCIENCE
THOUGHT MACHINES: NATIONAL SEMINAR ON TECHNOMATERIALITY AND HUMANITIES
WORKSHOP ON COMPUTATIONAL MATHEMATICS AND STATISTICS

ICT ENABLED TEACHING

IQAC has organized training programmes for MOODLE based courses to our faculty members. It was a good initiative for the digitalization of academic activities. The programme helped to create awareness among the staff members about a novel and effective method of digital learning platforms and its application. The students were also got a very good exposure to the digital platform and its effective application, mainly in science classes.

LIBRARY FACILITIES

We have already advanced our digital library facilities by including INFLIBNET facilities and it is made accessible to all faculty members, Research scholars and PG students. This year also we have added new books and periodicals for rupees 13.249 lakh. Resources of the library are accessible to all the students, research scholars, teachers and non-teaching staff. A user-friendly interface for searching documents (OPAC) is also made available in the library. Library transactions are fully automated in the year 2018 with internationally acclaimed free library software called KOHA.

FACULTY ACHIEVEMENTS

faculty members attended RC/OC during this academic year and Resource persons in National and international seminars, workshops participated with National and International seminars, workshops etc. Our faculty members received minor projects funded by UGC and other funding agencies and there are research publications in peer reviewed journals in our credit.

e-GOVERNANCE

As part of the e-Governance project of Directorate of Collegiate Education, Government of Kerala, all the faculty have free high speed internet access on their personal laptops or on LAN connected desktops in their department. The Office works are well maintained by office automation software. Digital File Management through DDFS has been installed as part of office automation. Purchase procedures are mediated through e-Tenders through e-

procurement system of Govt. of Kerala. The admission procedures are mediated through Centralized Admission Portal connected to University of Calicut. The Examination procedures are also automated and allotments are made digital. Punching terminals have been installed in the campus for the Centralized Attendance Management System (CAMS) of the teachers and the non-teaching staff.

COCURRICULAR ACTIVITIES

CAREER COUNCELLING AND COACHING FOR COMPETITIVE EXAMINATIONS

This year we have conducted training sessions for attending Public Service Commission and other competitive examinations. Various departments like Botany, Zoology, Commerce, Physics, and Mathematics etc. organized PSC coaching and NET coaching classes by our faculty members to equip our students to face competitive examinations and interface group discussions.

ANTI-RAGGING CELL, INTERNAL COMPLAINT CELL AND DISCIPLINE COMMITTEE

As per University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 No. F. 91-1/2013(TFGS) an “Internal Complaints Committee” (ICC) and an Anti-ragging cell are constituted with the following members as conveners. Our college abides to a strict anti-ragging mechanism.

PLACEMENT CELL

We have a well-functioning placement cell. This year four of students got placement in various government departments and private firms like Colleges, Banks, Insurance Dept, etc. The placement cell was headed by Dr. Anand, Assistant Professor of Commerce Department. Out of the 615 final year students, 46.86% students got admission to higher studies. But this year seven of our students reported their achievement in competitive exams like NET/ SLET/GATE etc.

ACHIEVEMENTS IN ARTS AND SPORTS

This academic year our Physical education department bagged three national achievements, two state level and many Inter University, and University level prizes. Out of these the National first prize in Long jump was a commendable achievement for ever in the history of Govt Victoria College. It is the very first time were bagged an individual athletic item. All sports and outdoor games are trained and conducted in the college ground which covers an area of 12000 square meters. Apart from the main playground, college also has a concrete floored basketball court to the left of the main entrance to the college. The Women Cricket team got First Prize at University level competition, and our students got bagged many prizes like second position in 10000 m race, half marathon etc. in University level competitions. We have achieved the University Interzone championship in cultural competitions this year. Inclusion of Band set was one of the commendable item this year. This year we have bagged so many first

prizes in arts and cultural events like Mohiniyattam, Kadhakali, Poorakkali, Margam kali, Oppana etc..

FUNDING FOR INFRASTRUCTURE AUGMENTATION

This year also we have received an amount of lakh rupees were utilized from plan fund of Kerala Govt through DCE for the construction of buildings and other support facilities are implemented through Public Works Department, Nirmiti Kendra, Water authority and Electricity Department, Govt. of Kerala. The institutional requirements are periodically submitted to the government for approval. Maintenance of the sports facilities is being done by the nominal charges paid as rental by the external agencies who utilize these facilities extended to the local community. This year also minor maintenance works and student amenities are provided by the funds generated by the College Development Council managed by the District Collector along with repair and maintenance done by Parent Teacher Association. Minor level assistance is also being provided by the college alumni, the OSA and alumni of different departments.

Parent-Teacher Association (PTA): PTA, consisting of teachers and parents, foster and promote good relationships among members of the teaching staff, students and guardians to ensure a healthy academic environment in the college. Our PTA extend their whole hearted support for the activities of the college including financial support for the repair and maintenance of the basic amenities like electricity, drinking water and other infrastructural requirements. PTA sponsored a good amount towards proficiency prize distribution for academic excellence to students in all the classes. The class-wise PTA is unique feature of this college, where the parents and teachers meet once in every term to assess the progress of the students.

College Development Committee (CDC): CDC consisting of various stakeholders of the college, chaired by the District Collector of Palakkad, prepares all comprehensive development plans of the college regarding academic, administrative, and infrastructural growth. An appreciable amount is regularly spend on the infrastructural development of the college.



Government Victoria College Co-operative Society Ltd. F 745. Palghat: The Co-operative store provides study materials and stationeries to teachers and students at a subsidized price. The society is managed by a staff committee and it caters to the needs of the staff and students. The space availability is one of the major constraints it faces during this year. The society has been shifted to a new room due to the non-availability of class room for Mathematics department. Now it is functioning in a room modified and renovated in the Men's Hostel.

Staff club: The Staff Club is keen in organizing programmes that encourages the spirit of cordiality and creativity among the members of teaching staff. A fixed amount is collected from each employee and is used effectively. The Club organizes occasional tours and common celebration of festivals and extends help to the employees who are in distress. Regular publication of Address book of faculty members and Application form for Casual etc. is routine activity of the club. The Onam and Christmas celebrations for the staff members are organized colourfully by the staff club. Annual get-together is one of the memorable events organized by the staff club.

Administrative staff recreation club: This club organizes welfare and recreation assistance to non-teaching staff. The club is celebrating Onam and Christmas in an elegant manner. The club organizes farewell functions for the retiring staff members, which will be always a memorable event.

College Canteen: The canteen run by 'Kudumbasree' - a women empowerment initiative of Kudumbasree Mission of Kerala State Govt. is managing the canteen. They provide hygienic, homely and nutritious food at affordable prices. One of the striking components in all the sections is the green protocol, they are following.

Recreation and Fitness Centre: The Department of Physical Education manages a Physical Fitness Centre, which provides opportunities for maintaining a sound mental and physical health under the guidance and support of the dedicated staff members of the department. College also provides opportunities for recreation, Yoga training, sports and games.

ACTIVITIES OF INTERNAL QUALITY ASSURANCE CELL

Taken initiative for achieving DST-FIST fund for the development of science research and initiated the preparation of a master plan for digitalization of the college for the coming 50 years.

A well-programmed academic schedule for the college was developed in par with the university schedule. After a long gap, a new academic calendar was released,

Faculty diary was prepared to document the activities in addition to teaching.

Department Data Bank was issued to each department to document the activities of the department.

IQAC coordinated the research pursuits undertaken by different research departments and faculty members of other streams through the research committee constituted at the institutional level.



A proposal was submitted for centralization of the research facilities (Centralised Instrumentation Facility) at the institution.

Proposals have been submitted to approve English, History, Economics and Commerce Departments as research centres under Calicut University.

Class tests are held as the course progresses. Assignments are also given to assess the intellectual calibre of the students. At the end of each academic year, a model examination, funded by the PTA,

is conducted. Progress Reports are sent to the parents and a joint session of the teachers, parents and wards is organised to evaluate the performance of students and to take remedial measures if needed



TUTORIAL SYSTEM

The college has a tutorial system under which a set of students is assigned to a group tutor. The system facilitates better interaction between the students and teachers. Every week a tutorial hour has been set aside essentially for this purpose. Remedial coaching facility is provided to improve performance of students especially those students who belong to the weaker sections of the society

FEEDBACK SYSTEM

Feedback from students is collected and we also monitor the performance of faculty members and intimate the information timely for the betterment of teaching methods and output. IQAC has collected the feedback from the students and analyse it. The result is informed individually to all the faculty members for their information for maintaining the standard or for making suitable corrections

Collected report from the faculty members about the curriculum of the concerned departments.

PLAN OF ACTION AND ACHIEVEMENT

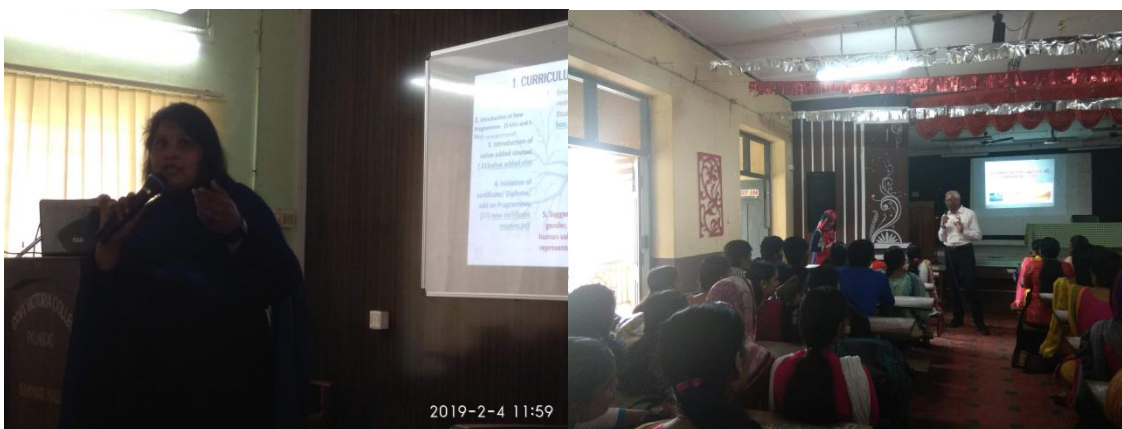
Planned to conduct UG Orientation and provide an overview of the opportunities in Higher Education. To provide a brief introduction to different Clubs, NSS, NCC as well as training programmes for competitive exams held in the college. Conducted UG orientation for newly inducted students giving awareness on all club activities , NSS NCC etc. Made them aware of ASAP, WWS and SSP programmes in the institution ensuring the completion of new building already been under construction for recently introduced B.com (Honours)

Building construction for Bcom Honours completed Envisaged the Infrastructural up gradation in lieu of starting of new courses as well as upgrading existing courses

Ensured infrastructure facilities for newly implemented MA Malayalam course

Decided to encourage the faculty to take up consultancy and extension activities to promote social Faculty extended consultancy and extension services free of cost in the field of their expertise upliftment.

Resolved to ensure the smooth functioning of the Research forum and continuously monitor the progress of the Research scholars of the Institution. Ensured the continuous monitoring of research work of the scholars in every six months by conduct of RAC through external experts and research forum of the college.



Planned to set up a Central Instrumentation Facility with support from Higher Education Department, Govt. of which is expected to have state of art research facilities and can cater to basic as well as interdisciplinary research. Though instruments could be purchased , setting up of central facility has been postponed due to constraints in space

Resolved to conduct training sessions to promote ICT enabled Teaching, Learning and Evaluation modules for both the teachers and students.

Planned to ensure familiarity with LMS like Moodle and encourage active enrolment in E-courses under Swayam, MOOC, NPTEL etc. Conducted training sessions to promote ICT enabled Teaching, Learning and Evaluation modules for both the teachers and students. E-courses were done by faculty with Swayam, NPTEL and Mooc

Decided to monitor curricular dissemination through Lecture series, Invited lectures, international / National Seminars, Workshops, Quiz, Debates, Group discussions, Exhibition and Celebration of National Days of significance.



BIRDS CLUB INAUGURATION



CAPACITY BUILDING FOR TEACHERS

Executed the organization of National seminars, workshops, lecture series, quizzes, debates etc. by different departments and clubs at the institution

Natural pond maintained within the college compound:

The college, established in lands used for agricultural purposes in the colonial times, has a pond that was dug centuries ago. The institution, with the support of government and PTA funds, has been in a position to maintain the pond in its natural settings.

The pond, having water throughout the year, also helps in retaining water table within the campus in desirable limits even in hot summer.

DAY OBSERVATIONS

Ozone day Celebration: Conducted awareness programme to students on ozone depletion and global warming by Environment Club and Department of Botany. Nature club of our college observed World Environment Day 5th June, World population Day 11th July. World Ozone Day 16th September and Conducted class on the topic Need and importance of Energy Conservation on 17/09/2016. On October 1st the club conduct a wildlife photo graphic exhibition in association with LEEP an NGO working in wild life photography.



Foundation day celebrations- 2019

P G Orientation

Students are encouraged to take up projects in collaboration with external institutions and to attend workshops, seminars and academic and non-academic programmes in other colleges. Syllabus-based workshops and seminars are organized annually on a national basis enabling the interaction of students and teachers from various parts of the country.

Time has been allotted for programmes that enable overall development of the personality of students.

At the end of every academic year, a comprehensive self-appraisal is made by the teachers in the prescribed format and the same is sent to the Director of Collegiate Education after due verification.

The Research Committee of the college is involved in coordinating and motivating research activities carried out by the members of the faculty of various departments. The vice-principal of the college is presently the Chairman of the committee with 10 members selected from among the faculty of the institution. Scrutiny and selection of various proposals for projects submitted by the members of the faculty are done by the committee.



MERIT DAY

Self appraisal was collected from all the newly joined teachers, for forwarding it to the director of Collegiate education.. At the beginning of each academic year the College council reviews the existing staff pattern and vacancies if any and recruits guest personnel for filling-up the vacant teaching and non-teaching positions by obeying prescribed procedures of the Govt. Orientation and training programmes are periodically organised for new recruits. In order to enhance capacities of staff need-based training/workshops are organised for faculty, administrative, and supportive staff. Recreation programmes are also organised for teaching, non-teaching and supportive staff.

The institution regularly organizes national festivals and birth / death anniversaries of the great Indian personalities. This is done in order to instil the spirit of nationalism and patriotism in the minds of the youth. It also enables them to understand the great personalities and to internalize the values propagated by them. We also celebrate national festivals like Onam, Christmas and Holi in the campus. During the day, the college conducts different programmes and competitions in which students actively participate. Celebrations of festivals are also occasions for the students to enjoy and to involve in social activities and to imbibe lessons of social harmony.



OPEN COURSE ORIENTATION

SASTHARAYAN-2018





GREEN INITIATIVES

- The college has been promoting the plastic free campus policy of the state government. The students and staff of the college regularly ensure that no plastic is dumped or burnt on the campus. The plastic materials, if found on the campus, are removed promptly.
- Rainwater harvesting: Palakkad, a rain shadow area in Kerala, receives rain during monsoons. The college has made efforts towards rainwater harvesting with success. The water thus stored could be used for use within the college.
- Biogas plant The college is maintaining a bio gas plant which relies on biowaste generated by college canteen and hostel mess (the hostel is functioning within the campus).
- Solar panel The College could set up a solar panel, with an installed capacity of 10 kv, in 2019. The panel is placed on top of the seminar hall close to the main building.
- 10 KV Solar panels have been installed as a green initiative and contribute as part of renewable energy resource and have been instrumental in supplementing our energy requirements. Ensured 20 of the energy requirement of the Campus from Solar Energy that has been established as part of Green consciousness.



QUALITY ASSURANCE TRAINING FOR NAAC ACCREDITATION

- Biogas unit of food waste to fuel has been installed at the college canteen
- Organic waste is converted to compost and is used as an organic manure in vegetable cultivation which is one of the green initiatives of the college.
- Reduction of Plastic drive has been a constant endeavour making the students champions the movement to within and outside the college campus. NSS/ NCC units as well as the students in general spearhead the initiative.
- Conversion of electric bulbs to LED as part of reducing energy consumption is yet another green initiative.
- Swatch Bharat inculcated the concept of Go Green, solid waste management and avoiding plastic in the campus and spreading the message to families, friends and the neighbor hood.



- Awareness class on Cleanliness, hygiene and waste management was conducted.
- Maintenance of Green protocol has been monitored in all programmes in the campus with support from Bhoomitrasena Club, ED Club, Nature Club, NSS and NCC.
- Placement activities of the faculty members was done by IQAC

EVENTS AND DAY OBSERVATIONS

- | | |
|--------------------------------------|------------|
| ● International Yoga Day | 21/06/2018 |
| ● Anti ragging campaign | 29/06/2018 |
| ● U G Orientation | 05/07/2018 |
| ● P G Orientation | 23/07/2018 |
| ● Independence day celebration | 15/08/2018 |
| ● Onam celebration | 17/08/2018 |
| ● Flood Relief | 17/08/2018 |
| ● Flood relief | 18/08/2018 |
| ● Queer Pride March | 11/10/2018 |
| ● Palliative Care Relief and Care | 13/10/2018 |
| ● Annapurna | 16/10/2018 |
| ● Vocational Training | 20/10/2018 |
| ● Pain and Palliative Care | 27/10/2018 |
| ● Naac Accreditation Awareness class | 03/11/2018 |

• Sexual and menstrual health	08/11/2018
• Teaching Children at Sabari Ashram	10/11/2018
• Green Initiatives Awareness class	27/11/2018
• Christmas and New Year Celebration	01/01/2019
• Meet a change: live social issues	24/01/2019
• Strategies for SSR	04/02/2019
• Staff club Trip	16/02/2019
• Documentary screening- Break the curfew:	19/02/2019
• Self Defence Class	21/02/2019
• Family get together of Staff	27/03/2019

MEETINGS

Six executive meetings were conducted during this academic year

ACTION TAKEN REPORT (ATR)

1. Seminars conducted using UGC fund & Collegiate education fund
2. Minor Projects allotted- Major Project – Ongoing- Major projects submitted for verification
3. Library computerization- 65% completed
4. Wi-Fi connectivity for the whole campus
5. Infra structure facility completed for the newly introduce Computer Science Course
6. Academic audit has been conducted
7. Translation works done by Tamil Department as part of consultancy programme.
8. Extension talks conducted by Botany & Zoology Departments
9. Collaboration with industry- Medical consultancy on 1st Sunday of every month
10. Making campus green- Social forestry with the help of Forest Dept.
11. Campus Friend to prevent exploitations of the students and hear their grievances
12. Launching of Central Instrumentation Facility by pooling the fund from all the science Depts.

PLANS OF INSTITUTION FOR NEXT YEAR

- Proposal submitted for Centre of Excellence to KITCO
- MoU prepared to work with IRTC Mundur
- Proposed to construct a Historical Museum

BEST PRACTICES

BEST PRACTICE I

Discourses in Democracy: Towards a Socially Conscious Campus

Objectives

To create a socially-conscious campus through a culture of dialogues and discourses.

To fine-tune the democratic sensibilities of the students and inculcate the values of equality, secularism and justice in them.

To create a participatory platform wherein the students can evaluate contemporary issues and have a proper perspective.

To bring about a continuity in the academic experiences in books and classrooms and the wider world, nation and society.

To upgrade the institution into a hub of knowledge discourses and social interactions

To make them engage with society on both the levels of ideation and action

The Context

The current scenario requires the active involvement and participation of the younger generation in the specific problems of society. Rather than manufacturing youngsters who cater to the job market, education should create young minds that are sensitive to the larger questions of democracy, equality, secularism and justice and citizens who engage with the social issues of the country in a meaningful manner. The hallmark of any Institute of higher education is the presence of forums which promote fearless and open-ended interdisciplinary discussions on manifold arenas that widen the perspective of students and make them responsible members of society who are responsive to socio-political realities.

The college has a good proportion of courses in Humanities, Sciences and Commerce and the curriculum is designed to impart values of social affability and responsibility. In addition to this, the institution endeavours to accentuate the social consciousness of the students through discussions, invited lectures, open forums, interactions, reach out and extension programmes and field trips. It also taps the potential of artistic and cultural forms to fine tune young minds to the nuances of egalitarian and humanitarian values.

Practice

Discourses on Democracy: The campus attains vibrancy through its various platforms of socio-cultural and political discourses. “Discourses on Democracy”, an open forum talk series touched on socio-political issues of contemporary relevance like constitutional values, gender equality, questions of caste and class and justice. The deliberations helped to formulate ideas and sensitize students on burning issues of the country.

Evidence of Success

There is a keen involvement of students in the discourses and activities. The campus becomes the platform where thoughts form, ideas get articulated, deliberated, discussed and students learn the varied ways of interacting and responding to different social issues. The achievements reflect in the spectacular performance not only in the academic field, but also in arts, sports and social interventions. “Parivarthan”, a *You Tube* Video created by students which centred on the need for women empowerment and liberation is an instance of the success of the discourse on social justice happening in the campus.

Problems faced / resources required

There exist time constraints to hold such forums in the midst of the busy academic schedule of students and teachers.

Fund mobilization required for the conduct of activities on a larger scale.

Support from the government to develop the institution to a hub of social discourses.

BEST PRACTICE 2

DIVYANGJAN (PRAJYOTHI VICTORIA)

Objective

In keeping with the spirit of the Right of Persons with Disability Act (Equal Opportunities, Protection for Rights and Full Participation) of both 1995 & 2016, the college assumes a compassionate approach towards differently-abled students, assimilating and accommodating such students into the academic and non-academic activities of the college. The focus is to provide equal educational opportunities to differently-abled students in higher education by creating awareness about their capabilities.

Context

The organisation is driven towards meeting the specific educational needs of the differently-abled students and thereby concentrates on extending the college facilities for these students. The college is sensitive towards the needs of these students and hence, works towards empowering them through making the campus and facilities both accessible and comfortable for these students. Prime importance is also given to ensure the employability and self-sufficiency for them. The activities of Prajyothi are many and all focused on making the campus friendly to help the needy. All activities are aimed towards

making the members competent and comfortable. Inclusion is a motto imbibed into the very fabric of this campus, so as to ensure that no student is left isolated from the campus activities.

Practice

1) A Scribe Bank was constituted in 2016, comprising of student volunteers, to enable our differently-abled students to write their examinations, hassle-free.

Evidence of Success

Though much remains to be done for the upliftment and comfort of our differently-abled students, the campus has successfully implemented inclusivity as a prime motto in student participation. Platforms for showcasing skills and humanitarian endeavours are constantly encouraged by the college. Special thrust is also given to academic performances through various group activities and coaching classes. Prajyothi has been consistent in providing with personal relief counselling sessions to differently-abled students. Our Scribe bank, constituted to combat a prominent issue faced by differently-abled students, that of writing exams smoothly, was highly appreciated by the Kerala Federation of Blind. Our collaboration with Ability Academy as a part of future career prospects for differently-abled students, have active participation from our college. Through the collaboration with various agencies, Prajyothi has participated in various relief activities and has thus extended its presence outside of the campus walls.

Problems Encountered and Resources Required

- 1) Lifts and remote sensing white cane are urgently required for the easy accessibility and mobility of our differently-abled students.
- 2) Modern wheelchairs ensure comfort and easy mobility, which makes it a mandatory requirement for students in need.
- 3) A tutor has to be appointed to teach sign language to our hearing-impaired students and interpreters are required for our students with intellectual disabilities, to ensure their comfort and comprehensibility in the campus.
- 4) The permanent posting of a differently-abled teacher as grievance redressal officer (as per 2016 amendment) in the campus, will ensure a steady supervising and redressal of the issues faced by each batch of differently-abled students.
- 5) The Career guidance cell has to be upgraded to be more vigilant and sensitive towards the unique situations of our differently-abled students.

PROPOSED ACTION PLAN FOR THE NEXT YEAR

Completion of the expansion and modernisation of the Library Building
Construction of a new Auditorium

Planting more trees in the campus and beatification of the campus by planting more flowering plants

Completion of the construction of New P.G Block

Development of new water and energy conservation strategy after conducting a green auditing