



IQAC
ANNUAL REPORT
2015-16

GOVT. VICTORIA COLLEGE, PALAKKAD

INTRODUCTION

Government Victoria College is located in Palakkad, the largest semi urban district of the state of Kerala, with a vast expanse of socio-economically backward areas including tribal belts and some parts of the district deemed as Tamil linguistic minority areas. The college catered to the educational needs of its first generation of students in the nineteenth century, with its establishment in 1888. It has continued to extend the same service to succeeding generations amalgamating advancements in technology but with standard and tradition associated with the college. Through its efficient functioning, the college has lived up to the expectations of its well wishers, the government and the other funding agencies. Ensuring academic excellence has always been a goal cherished by its management, despite the limitations that are inherent to such institutions in the government sector.

The educational programme of the institution operates at three tiers of Under Graduate, Post Graduate and Doctoral levels with 29 programmes including 15 undergraduate, 10 postgraduate and 4 doctoral ones. The college is affiliated to University of Calicut and the curricula prescribed by the University are being followed. The academic curriculum involves a semester system, choice based credit system, choices for Electives, interdisciplinary courses, audit courses and options of open courses which offer academic flexibility across science, arts and social sciences. The PG stream is also under CBCSS pattern with specialization options. The curricula of the undergraduate and postgraduate streams are being periodically revised.

Vision

To provide quality education to the youth from all sections of society, especially the deprived and disadvantaged, and to mould them into responsible citizens capable of contributing to the Nation's progress - Enlightening Education for a Broader and Brighter Tomorrow

Mission

- To achieve overall development with a focus on knowledge, skills and the right social attitudes
- To equip the youth to lead the nation in its march towards self sufficiency and progress in all areas of human endeavor
- To develop capable, well educated and skilled citizens able to compete in a sustainable, diversified and knowledge-intensive international economy, and thus to meet the developmental goals of our country.
- To instil a sense of pride and a feeling of belonging in the mind of every individual
- Ensure women and the deprived find their feet in the mainstream

INTERNAL QUALITY ASSURANCE CELL

The Internal Quality Assurance Cell is constituted to improve the academic and administrative performance of the institution.

STRUCTURE

Members of IQAC

Sr. T N Sarasu, Principal- Chairperson
Dr. C.V. Sreeranjit kumar, Asst. Professor of Zoology- Coordinator, IQAC
Dr. V. Geetha, Dept. of Physics. Member
Dr. Maya C Nair, Dept. of Botany- Member
Mr. K. Rajan, Dept, of History- Member
Dr. C. Balasubrahmanian, Dept. of Hindi- Member
Dr. S. Saisreeregha, Dept. of Tamil – Member
Mr. Shereef, Senior Superintendent.
Mr. Anand Jayan, Chairman. Students Union
Mr. N.N. Krishnadas, Ex-MP - Member
Mr. Shafi Parambil- MLA Palakkad- Member
Dr. M.N. Anuvardheen, Alumni – Member

ACADEMIC ACTIVITIES

At present we have 15 UG course, 10 PG courses and 4 Research centres. We have 29 programmes, all are following CBCSS under Semester system. We have 117 full time faculty members and 59 administrative staff.

ADMISSION

Admission is done by the Centralised Admission Process (CAP) of Calicut University. Academic merit is given priority in admissions, while reservation is maintained as per rules. As per the present admission, we have admitted students to various departments and at present we have 1980 students in the campus including all UG and PG classes. Out of the total 1980 students 1462 students receive Scholarships provided by Government and 272 students are receiving scholarships from non-governmental agencies.



ACADEMIC SCHEDULE

IQAC prepared an academic schedule at the beginning of each academic year following the general guidelines given in the academic calendar of the University of Calicut. The academic calendar for each semester schedules the beginning of each semester, time schedule for first and second internal examinations and a model examination towards the end of a semester. Each semester with 90 days duration has been effectively divided for academic activities along with co-curricular and sports events. We are giving at most care while preparing the schedule, and is in par with the academic calendar published by the University of Calicut. Based on the examination schedule, published by the University we plan co-curricular activities in the campus.

ACADEMIC SCHEDULE OF U.G.AND P.G PROGRAMME FOR THE ACADEMIC YEAR 2015-16

(Dates are liable to change as per University Notifications)

[illegible]

SUBMISSION OF ASSIGNMENTS (UP TO)	21/8/15	8/1/2016	24/7/15	18/12/15	24/7/15	18/12/15		10/10/2015	28/2/16	5/11/2015	15/3/2016
PRESENTATION OF SEMINARARS	4/9/2015	13/1/16	30/7/15	29/12/15	30/7/15	29/12/15		31/10/15	31/3/2016	30/11/15	31/3/2016
ONAM HOLIDAYS	22ND AUGUST TO 30TH AUGUST										
SECOND INTERNAL EXAMINATION	1/10/2015	15/2/16	4/9/2015	15/2/16	4/9/2015	15/2/16		15/11/2015	3/6/2016	2/12/2015	3/6/2016
(60% PORTIONS TO BE COMPLETED)											
DISPLAY OF INTERNAL MARKS	5/10/2015	22/2/2016	11/9/2015	22/2/2016	11/9/2015	22/2/2016		25/11/15	10/6/2016	10/12/2015	10/6/2016
CHRISTMAS HOLIDAYS	19TH DECEMBER TO 27TH DECEMBER										
A ZONE FESTIVAL	JANUARY THIRD OR FOURTH WEEK										
SUBMISSION OF APC AT COLLEGE OFFICE	20/10/15		25/9/15	28/2/2016	5/10/2015	14/3/16		18/12/2015	25/6/16	31/12/15	30/6/2016
SUBMISSION OF APC (UNIVERSITY)	2/11/2015	21/3/2016	5/10/2015	8/3/2016	13/10/15	24/3/16		28/12/15	2/7/2016	8/1/2016	8/7/2016

MODEL EXAMINATION	26/10/15	15/3/201 6	3/10/201 5	15/3/201 6	12/10/20 15	5/3/201 6		15/12/15	25/6/16	5/1/2016	2/7/2016
(100% PORTIONS TO BE COMPLETED)											
UNIVERSITY EXAMINATION	12/11/2015	4/4/201 6	15/10/1 5	1/4/201 6	21/10/15	18/3/16		5/1/2016	12/7/20 16	18/1/201 6	18/7/20 16

RESULT ANALYSIS

This year a total of 607 students including 480 final year UG and 127 final year PG students were registered and appeared for University examination. Out of it, 431 UG students (89.79%) and 125 PG students (98.42%) were passed. The total pass percentage is estimated as 91.59%.

	I UG	II UG	IIIUG	I PG	II PG	PhD	TOTAL
NUMBER OF STUDENTS	572	565	548	140	144	11	1980
REGISTERED FOR FINAL EXAM			480		127		607
STUDENTS PASSED			431		125		556
PASS PERCENTAGE			89.79		98.42		91.59

RESEARCH

Govt. Victoria College has four research departments (Botany, Chemistry, Physics and Zoology) with 10 research guides. There are 25 Numbers of students registered for Ph.D. under various universities. During the Plan period, one major and 29 minor research projects were taken up by the teachers of this college. During this academic year financial sanction from UGC for 6 more minor research projects were received by our faculty members. Three of our faculty members got selected for the International Fellowship for PDF.

ICT ENABLED TEACHING

As a pioneer initiative, all the post graduate class rooms of all the departments were transformed into smart classrooms by setting up of desktops/laptops and LED projectors. As an initial step, these were installed in all the final semester PG and UG classrooms.. This made a considerable enhancement in the teaching-learning programme of the institution. It resulted in enhanced visual perception and it helped to relieve the monotony of common lecture methods. By this intervention, 28 class rooms of the institution are equipped with screens and projectors along with common seminar halls.

LIBRARY FACILITIES

General Library is one of the oldest College Libraries in Kerala, which started functioning along with the inception of the institution. It is equipped with around one lakh books and various reading materials in various formats housed mainly in the General Library and the subject area reference books are kept in different departmental libraries. This year we have added books and e-learning materials costs 12.919 lakh rupees.

FACULTY ACHIEVEMENTS

11 faculty members attended RC/OC during this academic year and Resource persons in National and international seminars, workshops participated with National and International seminars, workshops etc. Our faculty members received 11 minor projects funded by UGC and other funding agencies and there are 30 research publications in peer reviewed journals in our credit.



CO CURRICULAR ACTIVITIES

CAREER COUNSELLING AND COACHING FOR COMPETITIVE EXAMINATIONS

This year we have conducted training sessions for attending the Public Service Commission and other competitive examinations. 127 students attended various sessions, but unfortunately this year no students were placed through the session.

ANTI-RAGGING CELL, INTERNAL COMPLAINT CELL AND DISCIPLINE COMMITTEE

As per University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 No. F. 91-1/2013(TFGS) an "Internal Complaints Committee" (ICC) and an Anti-ragging cell are constituted with the following members as conveners. Our college abides by a strict anti-ragging mechanism.

PLACEMENT CELL

We have a well functional placement cell. This year 44 students got placement in various government departments and private firms like Colleges, Police dept, TCS, Banks, Insurance Dept, etc. The placement cell was headed by Dr. Anand, Assistant Professor of Commerce Department. Out of the 607 final year students, 46% students got admission to higher studies. But only two students alone reported their achievement in competitive exams like NET/ SLET etc.

ACHIEVEMENTS IN ARTS AND SPORTS

The department of Physical education coordinates all sports and game events of the college. More than 250 students are currently trained under the department in various athletics, sports and game events and have notable achievements in different fields. All sports and outdoor games are trained and conducted in the college ground which covers an area of 12000 square meters. Apart from the main playground, college also has a concrete floored basketball court to the left of the main entrance to the college. The Women Cricket team got First Prize at University level competition and Mr. Abhijth won the Bronze medal in Civilian Rifle Shooting at National level. Mr. Anand Jayan won Second prize in elocution at state level and University level completions. College Union coordinates the cultural competitions conducted at two levels as A zone and Interzone. In this Sanskrit drama, Oppana won first and third prize respectively in University level inter-zone competitions.

FUNDING FOR INFRASTRUCTURE AUGMENTATION

This year also we have received an amount of 37.5 lakh rupees from plan fund of Kerala Govt through DcE for the construction of buildings and other support facilities are implemented through Public Works Department, Nirmiti Kendra, Water authority and Electricity Department, Govt. of Kerala. The institutional requirements are periodically submitted to the government for approval. Maintenance of the sports facilities is being done by the nominal charges paid as rental by the external agencies who utilize these facilities extended to the local community. This year also minor maintenance works and student amenities are provided by the funds generated by the College Development Council managed by the District Collector along with repair and maintenance done by the Parent Teacher Association. Minor level assistance is also being provided by the college alumni, the OSA and alumni of different departments.

Parent-Teacher Association (PTA): PTA, consisting of teachers and parents, foster and promote good relationships among members of the teaching staff, students and guardians to ensure a healthy academic environment in the college.

College Development Committee (CDC): CDC consisting of various stakeholders of the college, chaired by the District Collector of Palakkad, prepares all comprehensive development plans of the college regarding academic, administrative, and infrastructural growth.

Government Victoria College Co-operative Society Ltd. F 745. Palghat: The Co-operative store provides study materials and stationeries to teachers and students at a subsidized price. The society is managed by a staff committee and it caters to the needs of the staff and students.

Staff club: The Staff Club is keen in organizing programmes that encourages the spirit of cordiality and creativity among the members of teaching staff. A fixed amount is collected from each employee and is used effectively. The Club organizes occasional tours and common celebration of festivals and extends help to the employees who are in distress.

Administrative staff recreation club: This club organizes welfare and recreation assistance to non-teaching staff

College Canteen: Provides the staff and students with hygienic, homely and nutritious food at prices affordable to students.

Recreation and Fitness Centre: The College provides opportunities for recreation, Yoga training, sports and games. The Department of Physical Education maintains a well-equipped fitness centre for the staff for their sound mental and physical health.

ACTIVITIES OF VARIOUS CLUBS AND OBSERVATION OF DAYS

World Environment Day: Every year, 5th June is being observed by planting new saplings in the campus and by distribution of seedlings to staff and students in association with the social forestry programme of Department of Forests.

International Yoga Day: This day is observed by performing yoga and meditation regularly under the Department of Physical Education.



Independence Day and Republic Day – with flag hoisting ceremony lead by the Principal in the presence of staff and students, various programmes are initiated in the campus like parade by NCC cadets, cleaning activities by NSS and other clubs and cells. Quiz Programmes, motivation talks and patriotic song competitions are also conducted in connection with the celebrations.

Teacher's Day: The birthday of Dr. S. Radhakrishnan, a great teacher is celebrated by the college every year on September 5th and students organize special programmes to honour retired and serving teachers.

Gandhi Jayanthi : Keeping alive the spirit of the Father of our Nation, the institution organizes cleanliness drive every year as part of the Gandhi Jayanthi observance. NSS, NCC volunteers and students clean the college campus and various parts of the town.

International Women's Day, Constitution Day, Human Right Day, National Integration Day, Mothers day, day for senior citizens NSS and NCC days are celebrated every year

Onam: This is the major celebration and during this, students and teachers wear traditional Malayali clothes. Students arrange Ona Sadhya and they dine together, with teachers. The Sadya is prepared at the houses of students and each group brings particular dishes, making it a community feast. Onappattu, Athappookalam and Malayalimanka competitions are also organized by the College Union and various departments on this occasion.

Christmas: is celebrated with Christmas carol. There will be crib competition and cake sharing in all departments.

I'd is also being celebrated as a symbol of communal harmony along with **Pongal** by tamil linguistic groups.

The Science Departments celebrates National Science Day, International Year of Light, Mole Day, Wetland Day, world water day, world ozone day and other national festivals by conducting talks, seminars, poster exhibition and other competitions. National Mathematics Day is celebrated to honour Sreenivasa Ramanujan for his contribution to Mathematics on 22nd December. The day is observed by conducting seminars, talks by eminent personalities in the field of Mathematics and with exhibitions.

BEST PRACTICES

BEST PRACTICE I

Discourses in Democracy: Towards a Socially Conscious Campus

Objectives

To create a socially-conscious campus through a culture of dialogues and discourses.

To fine-tune the democratic sensibilities of the students and inculcate the values of equality, secularism and justice in them.

To create a participatory platform wherein the students can evaluate contemporary issues and have a proper perspective.

To bring about a continuity in the academic experiences in books and classrooms and the wider world, nation and society.

To upgrade the institution into a hub of knowledge discourses and social interactions

To make them engage with society on both the levels of ideation and action

The Context

The current scenario requires the active involvement and participation of the younger generation in the specific problems of society. Rather than manufacturing youngsters who cater to the job market, education should create young minds that are sensitive to the larger questions of democracy, equality, secularism and justice and citizens who engage with the social issues of the country in a meaningful manner. The hallmark of any Institute of higher education is the presence of forums which promote fearless and open-ended interdisciplinary discussions on manifold arenas that widen the perspective of students and make them responsible members of society who are responsive to socio-political realities.

The college has a good proportion of courses in Humanities, Sciences and Commerce and the curriculum is designed to impart values of social affability and responsibility. In addition to this, the institution endeavours to accentuate the social consciousness of the students through discussions, invited lectures, open forums, interactions, reach out and extension programmes and field trips. It also taps the potential of artistic and cultural forms to fine tune young minds to the nuances of egalitarian and humanitarian values.

Practice

Discourses on Democracy: The campus attains vibrancy through its various platforms of socio-cultural and political discourses. “Discourses on Democracy”, an open forum talk series touched on socio-political issues of contemporary relevance like constitutional values, gender equality, questions of caste and class and justice. The deliberations helped to formulate ideas and sensitize students on burning issues of the country.

Evidence of Success

There is a keen involvement of students in the discourses and activities. The campus becomes the platform where thoughts form, ideas get articulated, deliberated, discussed and students learn the varied ways of interacting and responding to different social issues. The achievements reflect in the spectacular performance not only in the academic field, but also in arts, sports and social interventions. “Parivarthan”, a *You Tube* Video created by students which centred on the need for women empowerment and liberation is an instance of the success of the discourse on social justice happening in the campus.

Problems faced / resources required

There exist time constraints to hold such forums in the midst of the busy academic schedule of students and teachers.

Fund mobilization required for the conduct of activities on a larger scale.

Support from the government to develop the institution to a hub of social discourses.

BEST PRACTICE 2

DIVYANGJAN (PRAJYOTHI VICTORIA)

Objective

In keeping with the spirit of the Right of Persons with Disability Act (Equal Opportunities, Protection for Rights and Full Participation) of both 1995 & 2016, the college assumes a compassionate approach towards differently-abled students, assimilating and accommodating such students into the academic and non-academic activities of the college. The focus is to provide equal educational opportunities to differently-abled students in higher education by creating awareness about their capabilities.

Context

The organisation is driven towards meeting the specific educational needs of the differently-abled students and thereby concentrates on extending the college facilities for these students. The college is sensitive towards the needs of these students and hence, works towards empowering them through making the campus and facilities both accessible and comfortable for these students. Prime importance is also given to ensure the employability and self-sufficiency for them. The activities of Prajyothi are many and all focused on making the campus friendly to help the needy. All activities are aimed towards making the members competent and comfortable. Inclusion is a motto imbibed into the very fabric of this campus, so as to ensure that no student is left isolated from the campus activities.

Practice

1) A Scribe Bank was constituted in 2016, comprising of student volunteers, to enable our differently-abled students to write their examinations, hassle-free.

Evidence of Success

Though much remains to be done for the upliftment and comfort of our differently-abled students, the campus has successfully implemented inclusivity as a prime moto in student participation. Platforms for showcasing skills and humanitarian endeavours are constantly encouraged by the college. Special thrust is also given to academic performances through various group activities and coaching classes. Prajyothi has been consistent in providing personal relief counselling sessions to differently-abled students. Our Scribe bank, constituted to combat a prominent issue faced by differently-abled students, that of writing exams smoothly, was highly appreciated by the Kerala Federation of Blind. Our collaboration with Ability Academy as a part of future career prospects for differently-abled students, have active participation from our college. Through the collaboration with various agencies, Prajyothi has participated in various relief activities and has thus extended its presence outside of the campus walls.

Problems Encountered and Resources Required

- 1) Lifts and remote sensing white cane, are urgently required for the easy accessibility and mobility of our differently-abled students.
- 2) Modern wheelchairs ensure comfort and easy mobility, which makes it a mandatory requirement for students in need.
- 3) A tutor has to be appointed to teach sign language to our hearing-impaired students and interpreters are required for our students with intellectual disabilities, to ensure their comfort and comprehensibility in the campus.
- 4) The permanent posting of a differently-abled teacher as grievance redressal officer (as per 2016 amendment) in the campus, will ensure a steady supervising and redressal of the issues faced by each batch of differently-abled students.
- 5) The Career guidance cell has to be upgraded to be more vigilant and sensitive towards the unique situations of our differently-abled students.

The institution regularly organizes national festivals and birth / death anniversaries of the great Indian personalities. This is done in order to instil the spirit of nationalism and patriotism in the minds of the youth. It also enables them to understand the great personalities and to internalize the values propagated by them. We also celebrate national festivals like Onam, Christmas and Holi in the campus. During the day, the college conducts different programmes and competitions in which students actively participate. Celebrations of festivals are also occasions for the students to enjoy and to involve in social activities and to imbibe lessons of social harmony.