

Scholar Support Programme (SSP)

Annual Report



Govt. Victoria College, Palakkad

2018-2019

Scholar Support Programme (SSP)

Scholar Support Programme (SSP) provided an opportunity for imparting personalized additional support to needy students through tutorials, external mentoring, etc. Internal Quality Assurance Cell (IQAC) after consulting with the teaching departments identified the subjects for SSP tutorials. Students who are poor in their studies in the selected subjects were identified and from them forty students were selected from first year and fifty students each from second year and third year UG courses for scholar support programme.

Fifteen faculty members were selected as internal mentors for scholar support programme and each one of them were given a team of eight/ten students. A coordinator is also selected for the programme. The details are given below. The internal mentors conducted tutorial sessions to their wards. The small group size of students helped the teachers to give individual attention and care to each student.

In the SSP tutorials the difficult topics in the identified subjects were explained to the students and the level of understanding is continuously assessed *via* conducting viva voce as well as series of test papers. The SSP tutorials certainly helped the students to gain confidence in the subject and prepare for the university examinations as well as competitive exams.

This year the Scholar Support Programme also included a number of external mentoring sessions to improve mentees' learning skills, life skills, communication skills, IT skills, ethics and values, leadership qualities, and ultimately their all-round development.

As part of the Scholar Support Programme we have organized a DCE sponsored one day district level cluster workshop on **"Capacity Building in Teaching"** for the internal mentors on 22nd Nov, 2018. The major topics included in this workshop were Innovative Teaching - Learning Models, Body Language: A key for effective communication, TA - A tool for better interaction with students and society, Creative Class Room: Scaffold the learning of deprived learners. The programme was inaugurated by Dr. K. Murugan, SSP State. The technical sessions were handled by two eminent teacher trainers- Dr. K. S. Sajan and Dr. Sankaranarayanan Paleeri from NSS Training College, Ottapalam, Palakkad. The cluster workshop helped the mentors to know about the aims and objectives of SSP and the strategies and techniques to achieve it. About fifty five internal mentors and a few other teachers attended the programme.

Employability of graduates has been a matter of great concern for the students, parents, policy makers and other stakeholders, in spite of a well-developed higher education system with reputed institutions, highly qualified faculty and infrastructure. This could be

primarily attributed to the emphasis on syllabus oriented academic activities with limited time and opportunity for the over-all development of students. Awareness on global employment scenario is highly essential to face the challenges in a competitive world.

In the above context we organized a DCE sponsored two day seminar on **“Employability Enhancement”** for the scholars of SSP on 21st and 22nd Jan, 2019 at Govt. Victoria College, Palakkad. The major topics included in this seminar are ‘U’ Turn in Your Career, How to Become Employable, Competitive Examination: Tips & Tricks, Life Skills for Employability, Communication Skills & Public Speaking, Speed Mathematics, Reasoning & QA, Group Discussion, Resume Preparation & Interview Skills, Attitude & Mind Set for Employability and Mock Interview. . The programme was inaugurated by Dr. C. Balasubramanian, Principal(i/c),. The technical sessions were handled by eminent personalities—Dr. Lissy, Dr. C. V. Sreeranjithkumar, Shri. M. Abdul Latheef, Smt. Kavitha, Shri. P. L. Jomy and Shri. T. Rajesh. This two day programme helped the students to know about the various employment opportunities in our country and abroad. This also helped them to acquire various skills to enhance their employability. About sixty students from various colleges attended the programme.

Out of Rs.1,90,500/- received as SSP fund for the financial year 2018-19, an amount of Rs. 1,90,500/- was utilized for the programmes as per the guidelines. The duly signed utilization certificate and statement of expenditure along with year wise list of Internal mentors, students, external mentors, details of mentoring sessions (internal and external) conducted in connection with SSP and a few photographs are also attached.

We are thankful to The Department of Higher Education and Department of Collegiate Education, Govt. of Kerala for the financial assistance and we express our gratitude to Dr K Murugan (The State Coordinator of SSP) and his team for their guidance and support.

Palakkad
18/03/19



Dr. John P R
SSP Coordinator
Govt. Victoria College, Palakkad

Principal

SCHOLAR SUPPORT PROGRAMME 2018-19
Govt. Victoria College, Palakkad
Statement of expenditure for the financial year 2018-19

SI No.	Date	Item	Head	Amount
Level I (First Year)				
1	8-9-18	Travelling allowance (Dr John P R)	Office expenses	1500
2	6-10-18	Honorarium (Mohammed Shayas M K)	Life skills	2500
3	6-10-18	Tea and snacks	Tea and snacks	800
4	13-10-18	Honorarium (Rauf P Ummer)	Life skills	2500
5	13-10-18	Tea and snacks	Tea and snacks	800
6	20-10-18	Honorarium (Mohammed Shayas M K)	Life skills	2500
7	27-10-18	Honorarium (Mohammed Shayas M K)	Life skills	2500
8	2-11-18	Note book+ Pen+ File	Study materials	2000
9	3-11-18	Honorarium (Mohammed Shayas M K)	Life skills	2500
10	3-11-18	Tea and snacks	Tea and snacks	400
11	10-11-18	Honorarium (Rauf P Ummer)	Life skills	2500
12	17-11-18	Honorarium (Mohammed Shayas M K)	Life skills	1500
13	24-11-18	Honorarium (Anand K)	Assignment writing	1000
14	1-12-18	Honorarium (Shiju P R)	IT Skills	2500
15	8-12-18	Honorarium (Begi K Mathew)	IT Skills	2500
16	15-12-18	Honorarium (Begi K Mathew)	IT Skills	2500
17	3-1-19	Honorarium (Mhija K)	Internal Mentoring	3000
18	3-1-19	Honorarium (Jain Thomas)	Internal Mentoring	3000
19	3-1-19	Honorarium (Prajitha P)	Internal Mentoring	3000
20	3-1-19	Honorarium (Anvar K)	Internal Mentoring	3000
21	3-1-19	Honorarium (Dr Jisha K K)	Internal Mentoring	3000
22	5-1-19	Honorarium (Shiju P R)	IT Skills	2500
23	12-1-19	Honorarium (Rajitha M)	Life skills	2500
24	19-1-19	Honorarium (Rajitha M)	Life skills	2500
25	2-2-19	Honorarium (Rajitha M)	Life skills	2500
26	15-2-19	Honorarium (Mhija K)	Internal Mentoring	3000
27	15-2-19	Honorarium (Jain Thomas)	Internal Mentoring	3000
28	15-2-19	Honorarium (Prajitha P)	Internal Mentoring	3000
29	15-2-19	Honorarium (Anvar K)	Internal Mentoring	3000
30	15-2-19	Honorarium (Dr Jisha K K)	Internal Mentoring	3000
31	16-2-19	Honorarium (Kamal Raj Mohan)	Learning Skills	3000
32	20-2-19	Honorarium (Dr John P R)	Coordinator Honorarium	15000
Total				88500
Level II Second Year				
33	26-10-18	Tea and snacks	Tea and snacks	300
34	29-10-18	Office stationary	Office expenses	1500
35	30-10-18	Tea and snacks	Tea and snacks	400
36	2-11-18	Note book+Pen+File	Study materials	2000
37	15-11-18	Tea and snacks	Tea and snacks	300
38	21-11-18	Tea and snacks	Tea and snacks	300
39	22-11-18	Tea and snacks	Tea and snacks	400
40	27-11-18	Tea and snacks	Tea and snacks	200
41	28-11-18	Tea and snacks	Tea and snacks (Limited to 100)	100
42	3-1-19	Honorarium (Dr Manju P M)	Internal Mentoring	5000

43	3-1-19	Honorarium (Sandeep K)	Internal Mentoring	5000
44	3-1-19	Honorarium (Dr Abubakkar K)	Internal Mentoring	5000
45	3-1-19	Honorarium (Dr Vinod R)	Internal Mentoring	5000
46	3-1-19	Honorarium (Nisha N)	Internal Mentoring	5000
47	8-1-19	Honorarium (Dr T Sreevalsan)	Exam writing at university level	1000
48	21-1-19	Honorarium (Shajeeb P U)	Exam writing at university level	1500
49	28-1-19	Honorarium (Anand K)	Exam writing at university level	1500
50	31-1-19	Honorarium (Dr Padmakumar K)	Exam writing at university level	1000
51	5-2-19	Honorarium (Dr Aneesudheen P K)	Exam writing at university level	1000
52	15-2-19	Honorarium (Dr Manju P M)	Internal Mentoring	5000
53	15-2-19	Honorarium (Sandeep K)	Internal Mentoring	5000
54	15-2-19	Honorarium (Dr Abubakkar K)	Internal Mentoring	5000
55	15-2-19	Honorarium (Ajeesh P V)	Internal Mentoring	5000
56	15-2-19	Honorarium (Nisha N)	Internal Mentoring	5000
Total				61500
Level III Third Year				
57	24-10-18	Tea and snacks	Tea and snacks	200
58	26-10-18	Tea and snacks	Tea and snacks	400
59	29-10-18	Tea and snacks	Tea and snacks	400
60	1-11-18	Tea and snacks	Tea and snacks	300
61	2-11-18	Note book+ Pen+ File	Study materials	2000
62	2-11-18	Tea and snacks	Tea and snacks	300
63	5-11-18	Tea and snacks	Tea and snacks	200
64	7-11-18	Tea and snacks	Tea and snacks	200
65	28-11-18	Office stationary	Office expenses	900
66	3-1-19	Honorarium (Dr Rekha E)	Internal Mentoring	3500
67	3-1-19	Honorarium (Salma MhaJabeen)	Internal Mentoring	3500
68	3-1-19	Honorarium (Dr Deepa S S)	Internal Mentoring	3500
69	3-1-19	Honorarium (Dr Sreekala K I)	Internal Mentoring	3500
70	3-1-19	Honorarium (Dr Mohanadasan T)	Internal Mentoring	3500
71	17-11-18	Office stationary	Office expenses	600
72	15-2-19	Honorarium (Dr Rekha E)	Internal Mentoring	3500
73	15-2-19	Honorarium (Salma MhaJabeen)	Internal Mentoring	3500
74	15-2-19	Honorarium (Dr Deepa S S)	Internal Mentoring	3500
75	15-2-19	Honorarium (Dr Sreekala K I)	Internal Mentoring	3500
76	15-2-19	Honorarium (Dr Mohanadasan T)	Internal Mentoring	3500
Total				40500
Grand Total				190500

Palakkad
18/03/2019

Principal



Dr. John P R
(SSP Coordinator)

**Fund allotment and utilization under Scholar Support Programme
for the financial year 2018-19**

Name of the college : **Govt. Victoria College, Palakkad**
University Affiliated : **University of Calicut**
Grant Sanctioned : **190500/-**

SI No.	Head	Sanctioned	Utilized	Balance
	Level I (1st Year)			
1	Learning Skills (Remuneration for 6hrs @ Rs.500/-)	3000	3000	0
2	Life Skills (Remuneration for 48hrs @ Rs.500/-)	24000	24000	0
3	IT Skills (Remuneration for 20hrs @ Rs.500/-)	10000	10000	0
4	Mentoring in five subjects (Remuneration for 5x12hrs @ Rs.500/-)	30000	30000	0
5	Assignment writing (Remuneration for 2hrs @ Rs.500/-)	1000	1000	0
6	Study material @ Rs.50 for 40 students	2000	2000	0
7	Coordinator honorarium	15000	15000	0
8	Tea and snacks	2000	2000	0
9	Office expenses	1500	1500	0
	Total	88500	88500	0
	Level II (2nd Year)			
1	Mentoring in five subjects (Remuneration for 5x20hrs @ Rs.500/-)	50000	50000	0
2	Exam writing at uty level, competitive exams and group discussion(Remuneration for 12hrs @ Rs.500/-)	6000	6000	0
3	Study material @ Rs.40 for 50 students	2000	2000	0
4	Tea and snacks	2000	2000	0
5	Office expenses	1500	1500	0
	Total	61500	61500	0
	Level III (3rd Year)			
1	Mentoring in five subjects (Remuneration for Internal Mentors 5x14hrs @ Rs.500/-)	35000	35000	0
2	Study material @ Rs.40 for 50 students	2000	2000	0
3	Tea and snacks	2000	2000	0
4	Office expenses	1500	1500	0
	Total	40500	40500	0
	Grand Total	190500	190500	0

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18/03/2019

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Dr. John P R
(SSP Coordinator)

**Year-wise list of internal mentors and students, subject and papers for
internal mentoring**

First Year		
Name of the Internal mentor	Name of the Mentees	Class (BA/BSc/BCom)
Sri. Anvar K Asst. Professor in Botany (FIP Substitute) Sub: Botany Paper (1 st Sem): Angiosperm anatomy Paper (2 nd Sem): Research methodology and microtechnique	Kaviya M	Botany
	Anjana K K	Botany
	Arun A	Botany
	Megha K K	Botany
	Aiswarya H	Botany
	Gayathri Lal	Botany
	Dharsana C	Botany
	Lohitha K R	Botany
Smt. Prajitha P Asst. Professor in Comp. Sc. Sub: Computer Science Paper (1 st Sem): Computer fundamentals and HTML Paper (2 nd Sem): Problem solving using C	Naveen N	Computer Science
	Sijeeshmon P B	Computer Science
	Mukesh M	Computer Science
	Anooj K	Computer Science
	Rithin Joy S	Computer Science
	Muhammed Anas C	Computer Science
	Samuel K C	Computer Science
	Krishnan M S	Computer Science
Dr. Jisha K K Asst. Professor in Economics Sub: Economics Paper (1 st Sem): Micro Economics-I Paper (2 nd Sem): Micro Economics-II	Prasanna Devi K	Economics
	Muhammed Ansif	Economics
	Jenifer M	Economics
	Muhammed Althaf	Economics
	Ashif S	Economics
	Janifar S	Economics
	Sukanya K S	Economics
	Sarath P S	Economics
Sri. Jain Thomas Asst. Professor in Zoology Sub: Zoology Paper (1 st Sem): Animal diversity-I Paper (2 nd Sem): Animal diversity-II	Chinchumol S	Zoology
	Abith R	Zoology
	Faiza T	Zoology
	Aswin V	Zoology
	Jerly Veronica	Zoology
	Dhanya M	Zoology
	Neethu R	Zoology
	Jisma T J	Zoology
Smt. Mahija K Asst. Professor in Commerce Sub: Commerce Paper (1 st Sem): Business management Paper (2 nd Sem): Financial accounting	Muhammed Riyas	BCom Finance
	Sruthi M	BCom Finance
	Sangeetha M	BCom Finance
	Manikandan C	BCom Finance
	Sindhu S P	BCom Finance
	Shanmugha Priya	BCom Finance
	Sreekutty V	BCom Finance
	Anjali A P	BCom Finance

Second Year		
Name of the Teacher	Name of Mentees	Class (BA/BSc/BCom)
Dr. Sandeep K Asst. Professor in Chemistry Sub: Chemistry (Complementary) Paper (3 rd Sem): Organic chemistry Paper (4 th Sem): Physical and applied chemistry	Praveen M	Zoology
	Ejilas	Zoology
	Dinanath O P	Zoology
	Suchitra C	Botany
	Nithin Premchand R	Botany
	Jithin Meghanathan	Botany
	Jishnu K R	Physics
	Srinivasan R S	Physics
	Bebetto S	Physics
	Dileep T V	Physics
Dr. Abubakkar K K Asst. Professor in English Sub: English (Common course) Paper (3 rd Sem): General English Paper (4 th Sem): General English	Haripriya K	Tamil
	Tamil Selvan P	Tamil
	Pandi Selvam M	Tamil
	Jeevitha A	Tamil
	Sofiya K	Tamil
	Saraswathy M	Tamil
	Akshaya K	Malayalam
	Saranya K B	Malayalam
	Nithin R	Malayalam
	Anitha C	Tamil
Smt. Nisha N Asst. Professor in Mathematics Sub: Maths (Complementary) Paper (3 rd Sem): Complementary Maths Paper (4 th Sem): Complementary Maths	Deepthi C	Chemistry
	Keerthi P M	Chemistry
	Nidhiya R	Chemistry
	Sukanya G	Chemistry
	Sumith M S	Chemistry
	Athiradas S	Computer Science
	Muhammed Hussain B	Computer Science
	Reena S	Computer Science
	Saritha K C	Computer Science
	Shiny Sheeba C	Computer Science
Dr. Vinod Asst. Professor in Physics(FIP Substitute) Sub: Physics (Complementary) Paper (3 rd Sem): Electronics Shri. Ajeesh P V Asst. Professor in Physics Sub: Physics (Complementary) Paper (4 th Sem): Electricity, magnetism and nuclear physics	Salisha L	Chemistry
	Athulya S	Chemistry
	Sona Sukumaran	Chemistry
	Nivetha S	Chemistry
	Rohini P	Chemistry
	Vishnuprasad B	Maths
	Nithul U	Maths
	Praveen P	Maths
	Haritha Krishna K S	Maths
	Sabarinath K	Maths
Dr. P M Manju Asst. Professor in Sanskrit Sub: Sanskrit (Second language) Paper (3 rd Sem): Kerala contribution to Sanskrit Paper (4 th Sem): Drama and Kerala Sanskrit Theatre	Nithin R	Malayalam
	Amritha A	Malayalam
	Vinitha M	Malayalam
	Aiswarya N S	Malayalam
	Jaseela S	Malayalam
	Praveena K V	Malayalam
	Sini P G	Malayalam
	Sruthi V J	Malayalam
	Sarathlal P	Malayalam
	Sudeep Chandran V	Malayalam

Third Year		
Dr. Mohanadasan T Asst. Professor in Commerce Sub: Commerce Paper (5 th Sem): Applied cost accounting Paper (6 th Sem): Accounting for managerial decisions	Sarath V	BCom Honours
	Manisha M	BCom Honours
	Kavya P	BCom Honours
	Salini Mary M	BCom Honours
	Karuppuswamy S	BCom Honours
	Sruji TT	BCom Honours
	Vipindas M	BCom Honours
	Sarathkumar K	BCom Honours
	Vignesh K	BCom Honours
	Anas T K	BCom Honours
Dr. Sreekala K I Asst. Professor in Hindi Sub: Hindi Paper (5 th Sem): Indian literary thought Paper (6 th Sem): Novels and short stories in Hindi	Aswathy M	Hindi
	Affrin K	Hindi
	Anju S	Hindi
	Haritha T P	Hindi
	Megha M	Hindi
	Prameela P	Hindi
	Praseetha M	Hindi
	Rehana R	Hindi
	Shilpa K	Hindi
	Renjitha R	Hindi
Dr. Rekha E Asst. Professor in History Sub: History Paper (5 th Sem): History of medieval India Paper (6 th Sem): Gender studies	Anitha V	History
	Sooraja S	History
	Prabeena M P	History
	Athira V P	History
	Amritha R	History
	Vismaya K V	History
	Neethu Krishna M R	History
	Sneha S	History
	Rejila P	History
	Shereef M	History
Dr. Deepa S S Asst. Professor in Malayalam Sub: Malayalam Paper (5 th Sem): Malayala vyakaranam Paper (6 th Sem): Cyber Malayalam	Sreedevi V	Malayalam
	Praveena A	Malayalam
	Meera M	Malayalam
	Greeshma Raj R	Malayalam
	Sachin P	Malayalam
	Biju N	Malayalam
	Charutha K R	Malayalam
	Jisha Rajan	Malayalam
	Vivya C	Malayalam
	Sreethu S	Malayalam
Smt. Salma Mahajabeen T M Asst. Professor in Tamil Sub: Tamil Paper (5 th Sem): Alaiviyal Paper (6 th Sem): Alaiviyal and comparative literature	Kalpana G	Tamil
	Nivetha A	Tamil
	Nagaraj A	Tamil
	Marithu	Tamil
	Rathika	Tamil
	Gayathiri	Tamil
	Madhumitha M	Tamil
	Jithin	Tamil
	Karthika	Tamil
	Dhilip	Tamil

Details of Internal mentoring sessions

SI No	Name of the Internal mentor	Subject	Sem	Paper	Total hours of internal mentoring	
1	Anvar K	Botany	I	Angiosperm anatomy	12	
			II	Research methodology and micro-technique		
2	Prajitha P	Computer Science	I	Computer fundamentals & HTML	12	
			II	Problem solving using C		
3	Dr. Jisha K K	Economics	I	Micro Economics-I	12	
			II	Micro Economics-II		
4	Jain Thomas	Zoology	I	Animal diversity-I	12	
			II	Animal diversity-II		
5	Mahija K	Commerce	I	Business management	12	
			II	Financial accounting		
6	Dr. Sandeep K	Chemistry	III	Organic chemistry	20	
			IV	Physical and applied chemistry		
7	Dr. Abubakkar K K	English	III	General English	20	
			IV	General English		
8	Nisha N	Maths	III	Complementary Maths	20	
			IV	Complementary Maths		
9	(i) Dr. Vinod R	Physics	III	Electronics	10	20
	(ii) Ajeesh P V	Physics	IV	Electricity, magnetism and nuclear physics	10	
10	Dr. P M Manju	Sanskrit	III	Kerala contribution to Sanskrit	20	
			IV	Drama and Kerala Sanskrit Theatre		
11	Dr. Mohanadasan T	Commerce	V	Applied cost accounting	14	
			VI	Accounting for managerial decisions		
12	Dr. Sreekala K	Hindi	V	Indian literary thought	14	
			VI	Novels and short stories in Hindi		
13	Dr. Rekha E	History	V	History of medieval India	14	
			VI	Gender studies		
14	Dr. Deepa S S	Malayalam	V	Malayala vyakaranam	14	
			VI	Cyber Malayalam		
15	Salma Mahajabeen T M	Tamil	V	Alaiviyal	14	
			VI	Alaiviyaal and comparative literature		

Details of External mentoring sessions (First year)

SI No	Name of the mentor	Subject	Total hours of external mentoring
1	Shri. Mohammed Shayas M K Master Trainer, ASAP	Life Skills	23
2	Shri. Rauf P Ummer Master Trainer, ASAP	Life Skills	10
3	Smt. Rajitha M Asst. Professor in English (Guest) Govt. Victoria College, Palakkad	Life Skills/English Communication	15
4	Shri. Shiju P R Asst. Professor in Computer Science College of Applied Sciences Vadakkenchery	IT Skills	10
5	Shri. Begi K Mathew Asst. Professor in Computer Science College of Applied Sciences Vadakkenchery	IT Skills	10
6	Shri. Anand K Asst. Professor in Commerce Govt. Victoria College, Palakkad	Assignment Writing	2
7	Shri. Kamal Raj Mohan Asst. Professor in Commerce V T B College, Palakkad	Learning Skills	6
	Total		76

Details of External mentoring sessions (Second year)

SI No	Name of the mentor	Subject	Total hours of external mentoring
1	Dr. T Sreevalsan Asst. Professor in Malayalam Govt. Victoria College, Palakkad	Language & literature for competitive exams	2
2	Shri. Shajeeb P U Asst. Professor in Maths Govt. Victoria College, Palakkad	Maths for competitive exams	3
3	Shri. Anand K Asst. Professor in Commerce Govt. Victoria College, Palakkad	University exams/Group discussions	3
4	Dr. Padmakumar K Asst. Professor in Chemistry Govt. Victoria College, Palakkad	General Science for competitive exams	2
5	Dr. Aneesudheen P K Asst. Professor in History Govt. Victoria College, Palakkad	Social Science & GK for competitive exams	2
	Total		12

*A few photographs of the programme







